

Create Focus. Build Energy. Keep the Work Moving.

WHY TEAM HUDDLES MATTER

Team huddles help everyone start the day or week with clarity and momentum. They create opportunities to align on priorities, celebrate progress, and troubleshoot together—keeping people connected to the work and to each other.

KEY ELEMENTS OF AN EFFECTIVE HUDDLE

Keep your huddles **brief** (10–15 minutes), **practical**, and **consistent**—helping your team stay focused and connected over time.

Recognize Success

Start positive. Highlight recent progress, celebrate team or individual successes, and reinforce what's working well.

Refocus on Priorities

Quickly review key projects, goals, and deadlines. Clarify what's most important for the day or week ahead so the team knows where to focus their energy.

Address Roadblocks

Ask what's getting in the way and work together to remove obstacles. Some issues can be solved quickly; others may need follow-up outside the huddle.

Your Role as a Manager

Keep it Focused and Positive

Stay on track, encourage solutions, and set the tone with your energy and presence.

Encourage Team Voice

Invite team members to share updates, questions, or ideas—not just status reports.

Reinforce the Why

Connect the daily work to the bigger picture. Remind the team how their efforts support the credit union's goals and members' needs.

Questions?

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